



**THE CENTRE SCHOOL LOCAL GOVERNANCE COMMITTEE (LGC)**

**Monday 20 June 2022**

**To be held at 6.00pm**

**At The Centre School**

**Membership:**

Pri Pinnaduwa (Chair); Sue Raven (Principal); Martin Gerrard-Croxon; Judith Davies; Alison Jones; Kate Lees; Stuart Taylor, Richard Watson.

**In attendance:**

**Clerk:** Melanie Basson

<b>Minute Reference</b>	<b>Summary of action required</b>	<b>Responsible</b>	<b>Status</b>
10.05.22	Exclusion data to be presented reporting how many students the data relates	Principal	Ongoing
10.05.22	TCS Skills Audit – All LGC members to complete questionnaire circulated by the Clerk	All	Complete- Agenda item 6
10.05.22	Proposed LGC meeting dates 2022-23 to be presented at next meeting for approval	Clerk	Complete - Agenda item 8
10.05.22	LGC members visit to the farm at the next LGC meeting	Principal/Clerk	TBA

**Agenda**

<b>Item</b>	<b>Timings</b>	<b>Subject</b>	<b>Format</b>
1	2 mins	Introductions and apologies	Oral item - Chair
2	2 mins	Minutes, action tracker and matters arising Minutes of last meeting on 10 May 2022	Papers attached (pp 3-8) - Chair
3	2 mins	Declarations of interest	Oral item - Chair
4	20 mins	Principals Update	Oral item - Principal

5	10 mins	Gold Award	Oral item - Principal
6	5 mins	TCS Skills Audit	Papers to be tabled - Clerk
7	2 mins	LGC Link Lead visit reports	TBC -Chair
8	2 mins	Proposed TCS LGC meeting dates 2022-23 <ul style="list-style-type: none"> <li>• 20 September 2022</li> <li>• 15 November 2022</li> <li>• 17 January 2023</li> <li>• 21 March 2023</li> <li>• 16 May 2023</li> <li>• 4 July 2023</li> </ul>	Oral item - Chair
9	5 mins	Risk	Oral item- Chair
10	2 mins	Future agenda items and confirmation of forthcoming dates <ul style="list-style-type: none"> <li>• TCS Impact Statement 2021-22</li> <li>• Date of next meeting 20 September 2022</li> </ul>	Oral item - Chair
11	2 mins	Any Other Business	Oral item - Chair



**The Centre School**  
**Local Governance Committee Meeting**  
**Tuesday 10 May 2022**  
**at The Centre School**

**MINUTES**

Members Present:	Pri Pinnaduwa (Chair); Sue Raven (Principal), Judith Davies; Kate Lees; Stuart Taylor; Richard Watson.		
In Attendance:	Melanie Basson (Clerk)		
Minute Reference	Summary of action required	Responsible	Status
08.03.22	Ofsted readiness guidance to be shared with LGC members	Clerk	Complete - Agenda item 6
08.03.22	Arrange a LGC member skills audit	Clerk	Agenda item 7
08.03.22	Publish Supporting Students Medical Conditions policy	Principal	Complete
08.03.22	Ensure TCS approach to Alternative Provision is up to date on the website	Principal	Complete
10.05.22 Item 4	Photographs taken by the Trust photographer of TCS students taking part in daily activities will be shared with the LGC	Principal	Complete
10.05.22 Item 4	Exclusion data to be presented reporting how many students the data relates	Principal	Ongoing
10.05.22 Item 7	TCS Skills Audit – All LGC members to complete questionnaire circulated by the Clerk	All	
10.05.22 Item 11	Proposed LGC meeting dates 2022-23 to be presented at next meeting for approval	Clerk	
10.05.22 Item 11	LGC members visit to the farm at the next LGC meeting	Principal/Clerk	

**1) Introductions and Apologies**

The meeting started at 6.00pm. Introductions were made and staff were welcomed.

Apologies for absence were received from Mr Gerrard-Croxon and Dr Jones and these were accepted by the Committee.

## **2) Minutes, Actions and Matters Arising**

The minutes of the previous meeting held by TCS LGC on 8 March 2022 were approved and adopted as a fair and accurate record of the meeting. The summary of actions was reviewed.

The Committee noted matters arising from the last meeting and noted all actions had been completed.

## **3) Declarations of Interest**

There were no declarations of interest for agenda items regarding this meeting.

## **4) Principal's Update and questions**

The Principal reported attendance for all students across all year groups for this academic year is 78.08%. The Committee noted that all students on TCS student roll are included in this figure, including non-attenders.

The Committee acknowledged TCS safeguarding responsibilities for students on TCS roll and where students are not attending, visits to their home are undertaken fortnightly. The Principal informed the Committee that requests have been submitted to the LA for an emergency annual review for some students.

The Principal reported safeguarding inclusion data for this academic year to date:

CIN = 6  
CP = 0  
Early Help = 0  
Referrals to Social Care = 2  
Secure children's home = 1

The Principal reported that TCS has continued to move forward with the Gold Award and to provide other exciting learning opportunities for students.

These include: -

- Battlefields Trip to Belgium
- A trip to the Gordon Ramsey cookery school
- A visit to the archaeology resource at Waterbeach
- PE students attended a Basketball match in London

The Principal informed the Committee that Mr Taylor was invited to attend a reception at 10 Downing Street to represent TCS and Astrea to thank Teachers and School Leaders for their hard work during the pandemic. Mr Taylor was accompanied by the Principal, Hannah Douglas, Giles Williams, and David Thomas.

Committee members were invited to look at reports of forementioned events published on TCS Facebook site, which can be accessed via a link from The Centre School website.

The Principal informed the Committee that Astrea have appointed a photographer to take promotional images of pupils taking part in daily activities. TCS took part and the photographs will be shared with the Committee.

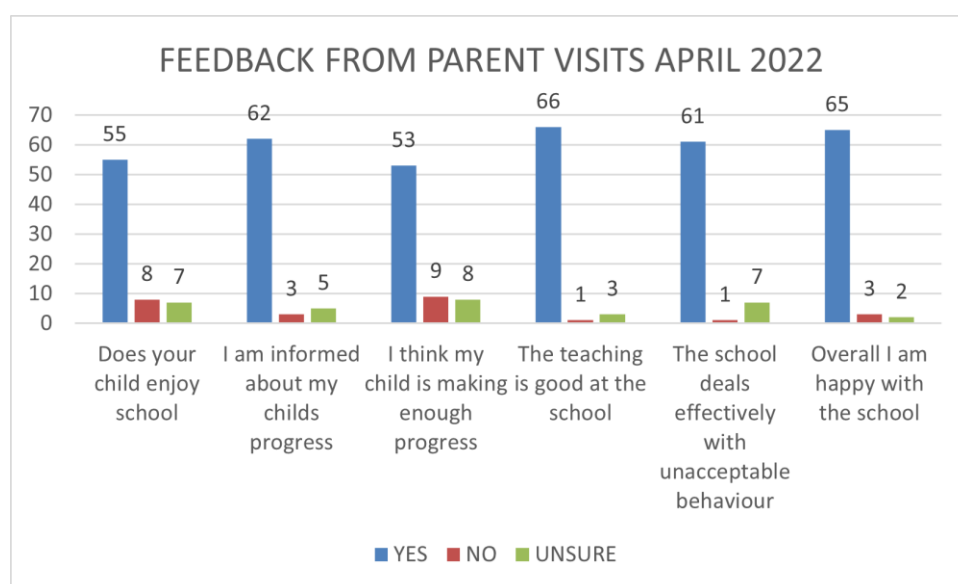
The Principal informed the Committee that examinations begin this week, with Functional Skills and GCSE English and Maths the following week.

The Committee noted student Exclusions recorded at TCS for this academic year to date:

	7	8	9	10	11	12	13	14	All Years
Number of Exclusions	5	12	32	22	7		5		83
Number of Sessions	14	32	106	66	18		12		248
Maximum Duration	4	4	6	4	4		4		26

The Committee acknowledged TCS continue to provide education whilst students remain on its roll during exclusion periods, in accordance with DfE obligations. The Principal reported the Exclusions data relate to repeated exclusions from the same students. The Committee agreed that it would be beneficial to present Exclusions data reporting how many students the data relates to.

The Committee reviewed the findings following a recent Parent survey undertaken in April 2022 at TCS.



The Principal informed the Committee that actions points will be identified in addressing the outcome of the survey.

The Principal was thanked for their report.

## 5) Gold Award

The Principal informed the Committee that TCS have been working with a work provider in Waterbeach called 'New Meaning'. The group build SPACE micro homes for people who have experienced homelessness. One of TCS students has done so well that he is now being offered additional paid work. The Committee were pleased to hear there are further opportunities for other students to take part in this opportunity in the future.

Astrea Cambridgeshire Principals visited TCS which was successful with positive feedback. Ernulf Academy Principal Avin Bissoo visited the farm and has since arranged for some students from Ernulf to spend time at the farm, which is an opportunity TCS are developing.

St Ivo Principal Sam Griffin visited the work at 'New Meaning' and was amazed by the work students were able to take part in. e.g., tiling.

Longsands Academy Principal Neil Owen visited TCS English lessons and was particularly impressed by the engagement and behaviour demonstrated by the students attending.

CVC Principal Zoe Andrews met with Mr Gerrard-Croxon to discuss a Trauma Informed approach and visited the Sensory Room on the CVC site.

## **6) Ofsted readiness**

Ofsted readiness guidance was shared with Committee members who were invited to use this document as navigation tool of where to find key information regarding TCS in support of their role as an LGC member.

## **7) Skills Audit**

The Clerk shared the skills audit to establish what skills and experiences are represented in the current membership, with a view to identifying skills required of potential candidates. Members were asked to complete the skills audit by the end of May 2022 and return to the Clerk. Clerk to collate responses and report findings at the next LGC meeting.

## **8) Link Lead Visits**

The Safeguarding visit report from Mrs Davies' visit to TCS on 16 March 2022, was shared with the committee and questions were invited.

The Committee acknowledged Mrs Davies suggestion of a more formal process in scheduling SLT meetings regarding wider safeguarding concerns.

The Committee acknowledged Mrs Davies suggestion around home visit arrangements for non-attenders.

Mrs Davies plans to visit TCS in June 2022 in her Link Lead role for Safeguarding.

Mrs Davies was thanked for her report.

Committee members were invited to arrange Link Lead visits to TCS in the summer term.

## **9) Policies**

Governors acknowledged TCS Managing Medical Conditions policy 2022-24 was ratified and adopted by the Committee and the academy has published accordingly.

## **10) Risk**

The Committee identified areas of risk at TCS:

- TCS capacity to accommodate student admissions as directed by the LA
- Staff long term absence

## **11) Future agenda items and confirmation of forthcoming dates**

Future agenda items:

- Link Lead member visit reports
- TCS Skills Audit
- Open Evening 16 June 2022
- Home Visits policy - to be updated in recognition of any changes in procedure
- Proposed meeting dates 2022-23

Committee members agreed next year LGC meetings would continue to take place on a Tuesday at 6pm but would avoid the second Tuesday of the month. Clerk to arrange for

proposed meeting dates for the next academic year to be presented at the next LGC meeting.

The date of the next meeting is scheduled to take place on **Monday 20 June 2022**. The Principal proposed that Committee members could be invited to visit to the farm prior to the next LGC meeting, Clerk to arrange.

**12) Any other business**

The meeting closed at 7.15pm.

The LGC agreed the above to be a true and accurate record of the meeting on: 6 June 2022