



THE CENTRE SCHOOL LOCAL GOVERNANCE COMMITTEE (LGC)

Tuesday 4 July 2023

To be held at 6.00pm

At The Centre School

Membership:

Pri Pinnaduwa (Chair); Sue Raven (Principal); Martin Gerrard-Croxon; Alex Davies; Judith Davies; Alison Jones; Kate Lees; Stuart Taylor, Richard Watson.

In attendance: Jo Myhill-Johnson

Clerk: Melanie Basson.

Minute Reference	Summary of action required	Responsible	Status
21.03.23	Identify whether the Trust has received LA Section 106 funding and its allocation	Clerk	Awaiting
15.05.23	Circulate the Trust Ofsted Webinar Circulate Ofsted example questions and answers specific to TCS.	Clerk Principal	31 May 2023
15.05.23	Share details of Exclusions training module with governors	Clerk	Complete

Agenda

Item	Timings	Subject	Format
1	2 mins	Introductions and apologies	Oral item - Chair
2	5 mins	Declarations of interest	Oral item - Chair
3	5 mins	Minutes, action tracker and matters arising Minutes of last meeting on 15 May 2023	Papers attached (pp3-6) - Chair
4	20 mins	Principals Update and questions	Papers attached (pp7-18)- Principal

5	5 mins	Membership and LGC Link Lead visit reports	Oral item- Chair
6	5 mins	Fundraising	Oral item - MCR
7	5 mins	Risk	Oral item- Chair
8	2 mins	Future agenda items and confirmation of forthcoming dates <ul style="list-style-type: none"> • Date of next academic year TBC: <ul style="list-style-type: none"> ○ 3 October 2023 ○ 14 November 2023 ○ 23 January 2024 ○ 26 March 2024 ○ 25 June 2024 	Oral item - Chair
9	2 mins	Any Other Business	Oral item - Chair



The Centre School
Local Governance Committee Meeting
Monday 15 May 2023
at The Centre School
MINUTES

Members Present:	Pri Pinnaduwa (Chair); Sue Raven (Principal), Martin Gerrard-Croxon; Judith Davies; Alison Jones; Kate Lees; Jo Myhill-Johnson.		
In Attendance:	Melanie Basson (Clerk)		
Minute Reference	Summary of action required	Responsible	Status
17.01.23	Obtain and share TCS fundraising schedule with the committee	MGCr	Complete
21.03.23	Chair to complete Safer Recruitment training module	PP	Complete
21.03.23	Clerk to share details of optional training modules for members to complete	All	Complete
21.03.23	Identify whether the Trust has received LA Section 106 funding and its allocation	Clerk	4 July 2023
21.03.23	Investigate fundraising opportunities in the local community with regards to the Farm i.e. vaccinating TCS Farm animals	MCr	Complete
21.03.23	Re-circulate Ofsted preparedness 'Where to find' information	Clerk	Complete
15.05.23	Circulate the Trust Ofsted Webinar Circulate Ofsted example questions and answers specific to TCS.	Clerk Principal	31 May 2023
15.05.23	Share details of Exclusions training module with governors	Clerk	31 May 2023

1) Introductions and Apologies

The meeting started at 6.00pm.

Apologies for absence were received from Stuart Taylor and Richard Watson and these were accepted by the committee.

2) Declaration of interest

There were no declarations of interest for agenda items regarding this meeting.

3) Minutes, Actions and Matters Arising

The minutes of the previous meeting held by TCS LGC on 21 March 2023 were approved and adopted as a fair and accurate record of the meeting.

The committee noted matters arising from the last meeting and updated the action tracker accordingly.

4) Principal's Update and questions

The Principal's report was circulated to the committee in advance of the meeting and questions were invited.

Student Voice

Mr Gerrard-Croxon informed the committee that the safeguarding team held forums with separate groups of students to obtain student voice around sexual harassment and views surrounding Andrew Tate. Students were able to recognise and identify issues around these subjects which TCS consider when decisions are made around curriculum content.

The Chair enquired how students are selected to take part in Student Voice sessions.

The Principal explained students are selected at random.

Reading

The committee reviewed reading strategies in place for students which progress is monitored to ensure every student is on track.

Behaviour

The Principal informed the committee that comparative data will be included when reporting future student suspensions to allow historical progress comparisons.

TCS continue to work with students to avoid student suspensions. TCS has identified ways to deal with behaviour, having a positive impact in not having to suspend students out of school. TCS continue to make appropriate adjustments to the application of behaviour policy in recognising the complex needs of TCS students.

Attendance

TCS attendance for all students is 74.2% to date this academic year across the school.

The Principal informed the committee the Attendance team meet weekly to review each student on an individual basis regarding attendance levels and progress of strategies in place to improve the student's attendance. The Principal informed the committee TCS have carried out comparisons with other similar education settings, to identify what strategies are used to tackle school refusers and promote attendance.

Pupil Admission Numbers

Dr Jones enquired what the staff to student ratio is at TCS.

Mr Gerrard-Croxon informed the committee that TCS has around 36 staff to 126 students, it was calculated that the ratio was 3.5 members of staff per student.

The Chair questioned whether TCS PAN is sustainable with the current staff resources.

The Principal stated TCS has capacity to accommodate up to 130-135 students, but acknowledged recruitment of more staff would be required.

The Chair enquired at what point would TCS flag that it was unable to meet the needs of a student and asked what control TCS has over pupil admissions.

The Principal informed the committee the Local Authority could place a student at TCS if a student has an Educational Health Care Plan. Although TCS would have little control over this, funding would follow and TCS would be expected to meet their needs.

The Principal was thanked for their report.

5) Membership and LGC Link Lead visit reports

Governors were asked to arrange Link Lead visits and send reports for presentation at the next LGC meeting.

6) Fundraising

Mr Gerrard-Croxon presented an update of TCS Fundraising Schedule.

TCS identified the need for a member of staff at the farm, which was authorised by the Regional Director and await to hear the outcome from the Trust. The Principal was asked to liaise with finance team to establish whether TCS budget can accommodate this post.

The committee enquired whether TCS might consider a bid for funding from Children in Need charity.

Mr Gerrard-Croxon explained that funding bids can be lengthy processes requiring a specific skill set to be successful. In light that the Head of Fundraising, leaves at the end of this academic year, until a replacement is announced, support in submitting bids is limited.

Mr Gerrard-Croxon informed the committee that TCS will continue to liaise with the Head of Fundraising until the end of this academic year, around identifying providers who might be able to arrange a funding bid for scooters for TCS students.

Mr Gerrard-Croxon informed the committee that Urban and Civic, local property developer provided TCS with 3-4 kg wildflower seeds. TCS has identified a contractor to carry out groundwork in preparation for the mobile classroom at TCS Farm and run a trench for electronic wiring.

Mr Gerrard-Croxon informed the committee The Woodland Trust have awarded TCS farm 250 trees and hedges for planting at the farm.

The committee congratulated Mr Gerrard-Croxon on successful fundraising activities.

7) Risk

The committee identified no new potential areas of risk at TCS.

The committee acknowledged that TCS are in the Ofsted visiting window and discussed what expectations of governors would be in relation to inspections. In supporting governors in preparation for an Ofsted visit, **the Clerk to circulate the Trust Ofsted Webinar and the Principal to circulate example Ofsted questions and answers specific to TCS.**

8) Future agenda items and confirmation of forthcoming dates

Future agenda items:

- Link Lead roles - Fundraising.

The date of the next meeting is scheduled to take place on **Tuesday 4 July 2023.**

9) Any other business

The meeting closed at 7.15pm.

The Clerk invited committee members to take part in Exclusion Review Panels when available and informed governors of a training module available for governors to complete through the National College. **Action: Clerk to share details of Exclusion training module with the committee.**

Module: Guidance for Governors: Meeting statutory duties in Suspensions and Permanent Exclusions.

The Principal informed the committee that TCS Open Day is taking place on Thursday 15 June 2023 from 6.00pm and invited those present.

The LGC agreed the above to be a true and accurate record of the meeting on: 13 June 2023



Principal's Report

Summer Term Two

2022-2023

The Centre School

Sue Raven

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Safeguarding

Introduction and contextual Information about the school:

Please outline key information regarding the student cohort and contextual details relating to the school. Include any specific issues or challenges the school faces.

Provide summary details in the table below regarding actions, trends and significant cases.

	Update	Next Steps and Further Actions	Any Trust Actions
Summary of actions and progress made since the last safeguarding audit	9.5.23 Meeting to review actions from safeguarding audit	<p>Ongoing collation of student voice – to be discussed with Principal and PHSE Lead.</p> <p>Online safety risk assessment to be completed – completed May 23</p> <p>Prevent Risk Assessment to be completed – completed June 23</p> <p>Improve staff recording on CPOMS – DSL chases staff 1/2/3 times to ensure actions are recorded. Staff to be accountable for recording actions in a timely way, and not needing to be reminded by DSL.</p> <p>PHSE Lead to follow up with House heads regarding collecting evidence around safeguarding/PHSE- reviewed at House Heads meeting June 23</p>	
Trends in School	cannabis	Continue with current procedures in school, contacting parents, speaking young person, searching, sending home if appropriate.	
Ofsted Qualifying Complaints	0		

Welfare Profile:

Please complete the table below regarding children at risk. Please complete with data and do not identify students by name.

Children at risk and children in need:	Current	Previous Report (Spring HT2)	This time last year
Number and % of PP	75	71	54
Number and % of LAC	1	1	2
Number and % of young carers	2	2	1
Number and % of students privately fostered	0	0	0
Number and % of students with CP plan	0	1	1
Number and % of CIN	6	5	5
Referrals made for early help	4	3	3
Family support assessments conducted	0	0	0
Proportion meeting threshold	0	0	0

CP meetings attended	0	3	2
Number and % of students with an EHCP	137	130	
Number and % of students with serious medical conditions	1	1	1
Number and % of students receiving external support: CAMHS	29	28	22
Number and % of students receiving external support: behaviour support	0	0	0
Number and % of students receiving external support: S and L	0	0	0
Referrals to Channel	0	0	0

SCR Scrutiny:

SCR Review scheduled for 28.6.23

Statutory Requirements:

Provide details in the table below of all updated training for key safeguarding staff. Examples to include Positive handling/Team Teach, Safer Recruitment, Prevent etc.

Type of training	Date	Number of Attendees	Provider
Safeguarding Conference	14.6.23	1	Education Safeguarding Team
PEGS – Child to Parent Abuse	19.6.23	1	PEGS Parental Education Growth Support
Resilience and wellbeing workshop	21.6.23	1	Astrea Safeguarding Team
Early Help, CCE, CSE	9.5.23	All staff	DSL using Astrea materials

Bullying:

Aspect	Current number of incidents	Previous report	This time last year
All Bullying Incidents	1	1	
Racist Incidents	0	0	
Cyber Bullying	0	0	
Homophobic Bullying	0	0	
Transphobic Bullying	0	0	

Analysis and Next Steps
Ongoing informal conversations with students regarding appropriate behaviour and respect. Inappropriate behaviour challenged. Respectful behaviour covered in PSHE curriculum.

Sexual Harassment:

Aspect	Current number of incidents	Previous report	This time last year	Current number of pupils on a risk assessment
All Sexual Harassment Incidents:	0	0	0	
Verbal:	0	0	0	
Physical:	0	0	0	

Analysis and Next Steps

Student views on sexual harassment currently being sought via student voice with DSL, to be shared with Principal and PSHE Lead.

Curriculum

Curriculum Planning and Model for 2023-24

Include:

- a copy of your final curriculum model for 2023-24 for all key stages.
- an update on CLFP and any impact of the curriculum model.
- an overview of your final Extended Day Plan
- an overview of your final plan for structure of the school day
- a review of your engagement with stakeholders (consultation/sharing/presentation of plans)

The curriculum in place at present meets the needs of our student population. All students do Basic Skills, English, Maths, Science and PSHE. In addition, students also do 3 option subjects. One major issue is our inability to provide for the numbers of students who choose cooking. This is a space issue, not a staffing issue. At present, we have a gap in science as a long-term member of staff is leaving at the end of this academic year.

The vocational options in the 6th form are working really well. We will be adding land-based studies to the Gold Award and to the Gateway qualifications. This qualification will be 'Land-Based Studies' for Entry Level 3 to Level 1. Feedback from parents regarding student learning and progress is extremely positive.

We are working with Purple Ruler, part of the National Tuition Programme, to enhance our GCSE provision for some students.

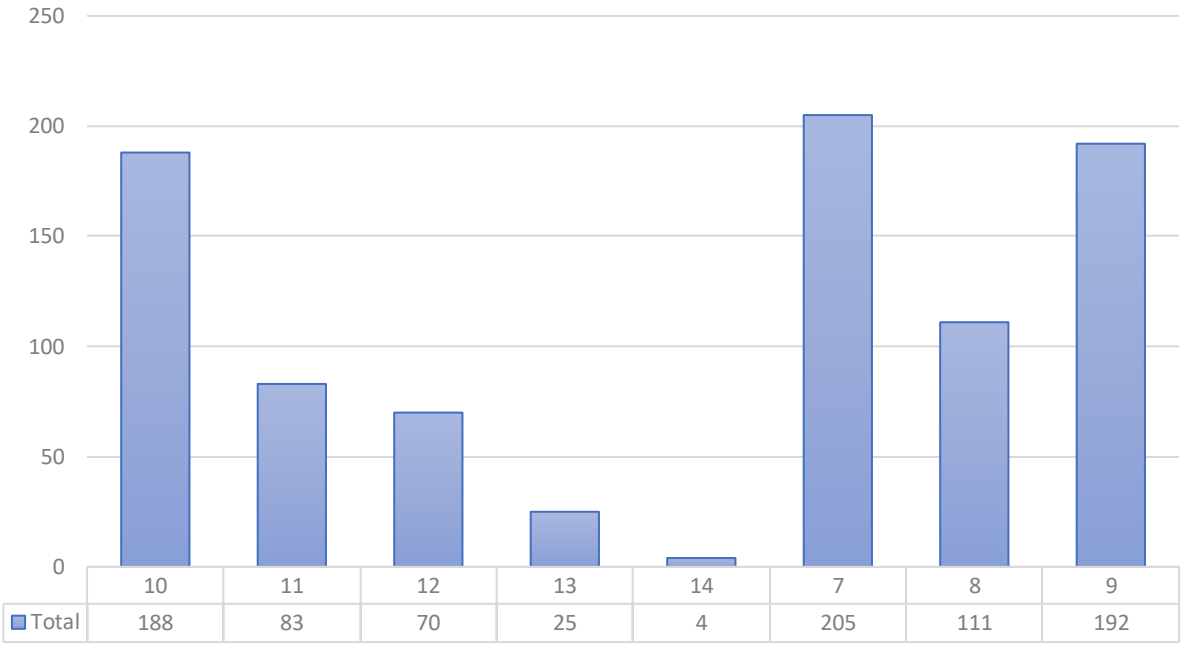
We do regular surveys to make sure student voice is monitored. Recent surveys in both safeguarding and PSHE show that students are able to articulate what they have learned and how this has helped them. For example, knife crime and vaping.

A recent visitor to the school (registered Ofsted inspector) was very impressed with the way we have used the Functional Skills criteria for our English and Maths curriculum. These skills are vital for our students and, along with the continual work on appropriate behaviour both in school and in the community, are what will make the difference to the life chances of our young people.

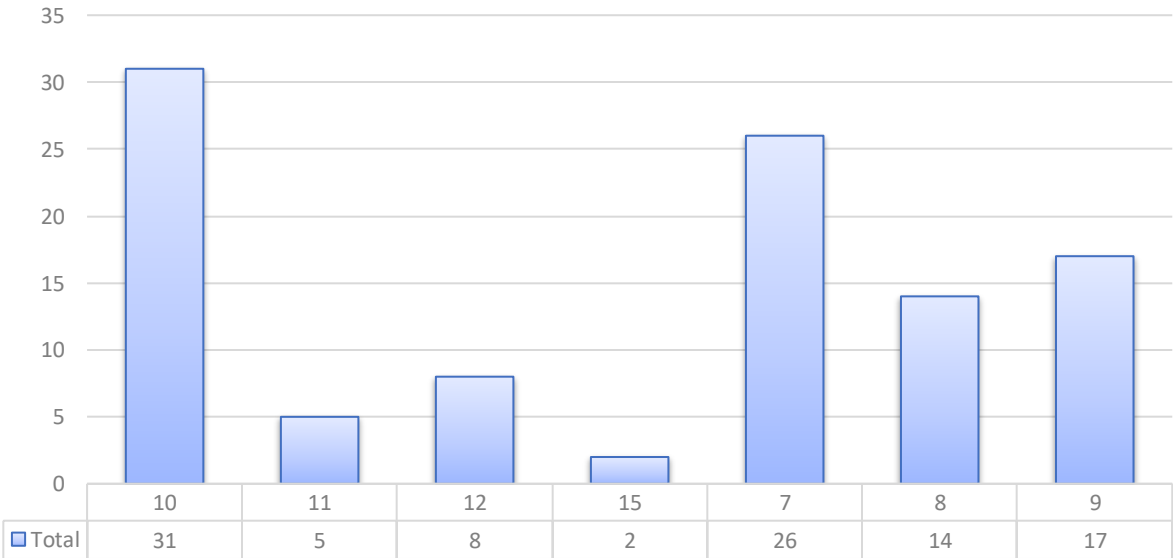
Behaviour and Culture

Behaviour Data:

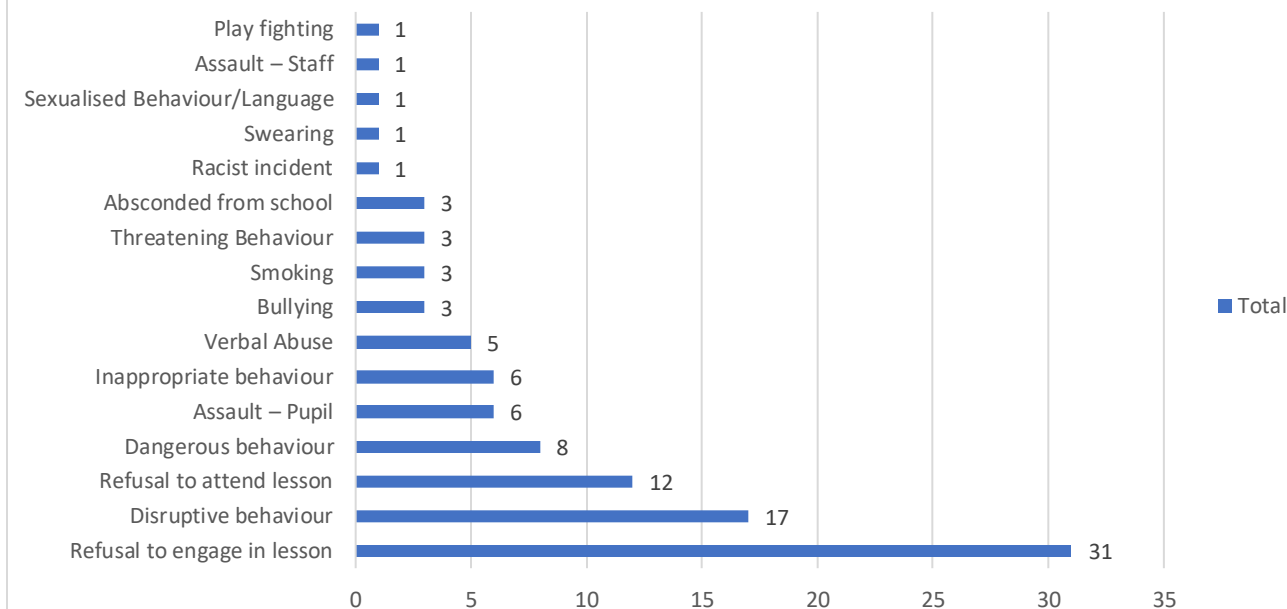
Behaviour Events by Year Group from September to Spring 2



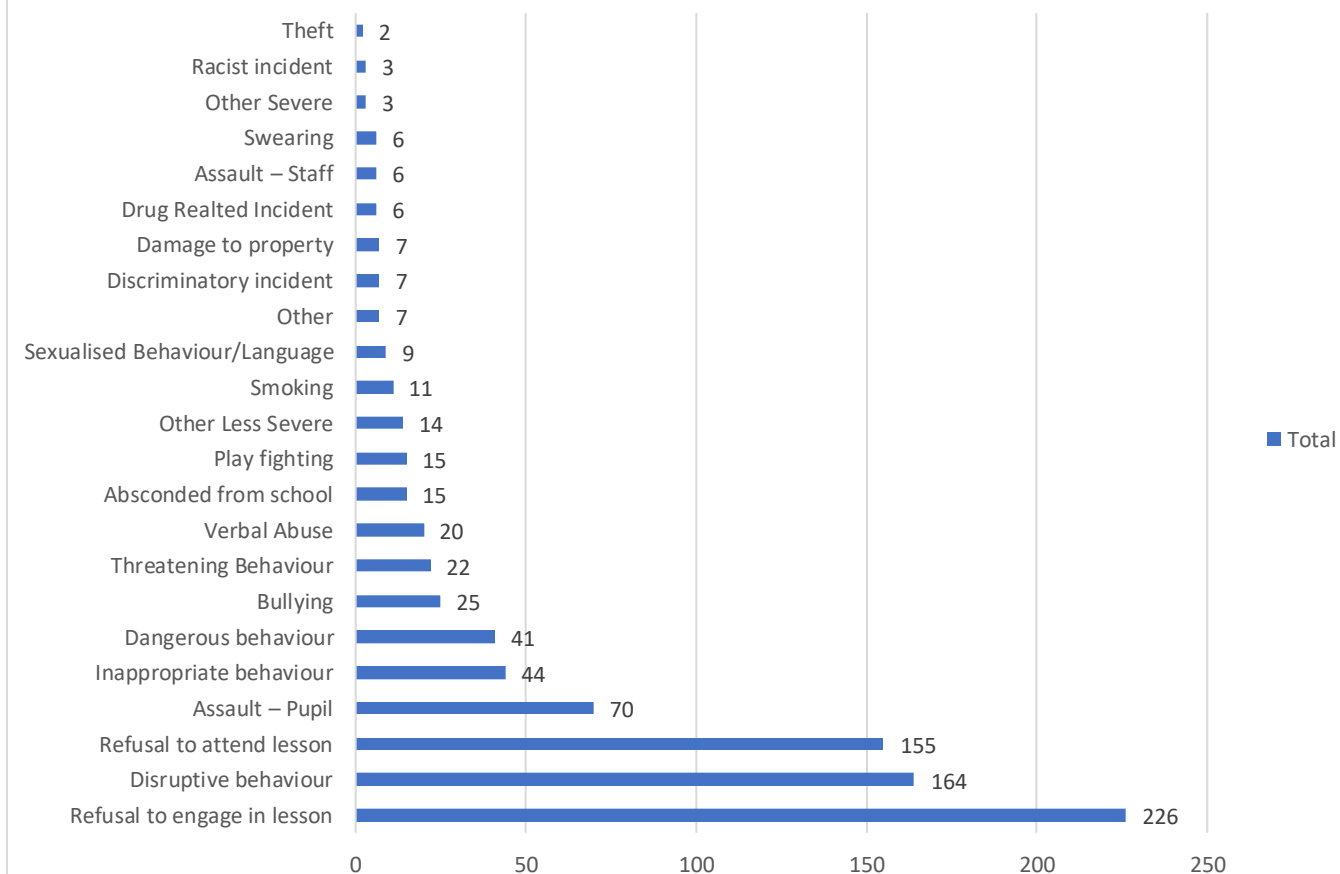
Behaviour Events by Year Groups for Summer Term 1



Behaviour Events by Category during Summer 1



Behaviour Events by Category from September to Spring 2



Suspensions:

	All Students	PP Students	SEND Students	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
Number of Suspensions	12	5	12	1	1	2	3	1	4	0
% Of Cohort	8.76	3.65	8.76	3.70	6.25	7.14	13.04	5.56	26.67	0
Total Days	16.5	7	16.5	1	1	2	6	2	4.5	0

Suspension analysis and commentary:

0.5 days higher than the previous report. 2 out of 12 were for physical assault.

3 of the students are now being educated off-site via TCS and/or AP. Highest number of days for a FTE was 2 days. This is significantly better than previously.

Suspension Reduction:

With the exception of one Year 11 and one year 10, the data shows that there is a reduction in repeat offenders.

Behaviour and Culture Analysis and Next Steps

The year group data tells you that the bigger the year group, the greater number of events. There are also some year groups with key players who have more incidents recorded. Behaviour in lessons is generally good. Refusal to engage in lessons appears to be the main issue for our students.

A combination of issues can impact the daily engagement of students. This can include, but is not limited to, issues at home, taxi problems in the morning and social media.

Attendance

	Key Attendance Target	This time last year	Year to date
Whole School		77.6%	75.6%
Individual Student		-	-
Pupil Premium		76.8%	73%
SEND		77.6%	75.6%
Maximum % of pupils who are PA:		61.2%	57.9%
% of PP pupils who are PA:		61.9%	55.7%
% of SEND pupils who are PA:		61.2%	57.9%

Please also provide details of:

- the attendance for students at AP =

SUMMER 1: % Attendance Present	% Attendance (Authorised absence)	% Attendance Total
37.04	42.33	79.37

Academy Improvement Plan for 2023-24

SUMMARY - KEY AREAS OF IMPROVEMENT (drawn from the SEF and trust QA)

QUALITY OF EDUCATION	BEHAVIOUR AND ATTITUDES	PERSONAL DEVELOPMENT	LEADERSHIP AND MANAGEMENT	SIXTH FORM
QE1 To develop the Gateway model from PE to on Bromcom	BA1 Further development of AP work started in Summer 2023.	PD1 To explore a reintroduction of The Centre School Summer School.	LM1 Development of Careers Education.	SF1 To introduce and develop Land-Based Studies.
QE2 Further development of the Drama Studio	BA2	PD2	LM2 Promote 'Astrea Talent'	SF2
QE3 To continue coaching for those converting to QTLS	BA3	PD3	LM3	SF3
QE4	BA4	PD4	LM4	SF4

Further targets to be added at a later date.

CPD Planning for 2023-24

To be decided and submitted at a later date.

HR, Operations and Site Update

Staff attendance continues to be good.

A new first aid room is being assembled in the Atrium building. This has its own toilet and room for a bed.

A long-term member of staff is leaving in the Summer, which will create a vacancy in science.

Number on Roll Update & Projections for September 2023

Please provide updates below of current NOR and updated projections for September 2023.

Current NOR

PAN:

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13+	Total NOR
As of 22/6/23	27	16	28	23	18	15	10	137
May 2023	24	13	28	22	17	15	11	130
March 2023	24	13	28	22	17	15	11	130
January 2023								120

October 22 Census	19	12	27	21	15	14	11	119
1 st September 22	2	12	22	19	14	13	11	93
October 21 Census	10	19	15	11	22	12	15	104

Projected NOR for September 2023

Please include details of the update of offers/places accepted for Year 7 since National Offer Day.

PAN:

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13+	Total NOR
September 2023	17	22	17	27	23	10	11	128

Leavers and Joiners:

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Total
Leavers in autumn term 2022	1	0	0	0	0	0	0	1
Leavers in spring term 2023	1	0	0	0	0	0	0	1
Leavers in summer term to date 2023	0	0	1	1	0	0	1	3
Total number of Leavers 2022-23	2	0	1	1	0	0	1	5
Joiners in autumn term 2022	1	0	4	0	0	0	0	5
Joiners in spring term 2023	5	1	0	1	2	0	0	9
Joiners in summer term 2023 to date	3	3	0	1	0	0	0	7
Total number of Joiners 2022-23	9	4	4	2	2	0	0	21

Elective Home Education:

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Total
EHE 2021-22								0
EHE Autumn term 2022								0
EHE Spring term 2023								0
EHE Summer term 2023 to date								0
EHE YTD 2022-23								0

Analysis and Commentary:

Autumn Term 2022 joiners has been updated to remove the new intake of students as this was previously entered in error.

Transition Activities

Year 6 to 7:

Include updates on activities to date and plans around transition for Year 6 – Year 7

A training day was used to host a transition day for new students. This included young people from year 6, 7 and 8. A range of activities took place on a rotation system, with sessions lasting 45 minutes each. All students began with PE, and then had taster sessions of art, cooking, drama and a visit to the farm. This was a highly successful transition day and allowed students to get to know staff and vice versa.

Any Other Academy Matters

The Centre Celebration took place on Thursday 15th June 2023. This event was put on for current and future students and their families. We also had some visits from previous students.

The evening involved a BBQ, sports/games, trips to the farm, post-16 information and open classrooms for students and parents/carers to see their teachers and their work. Some photos are below.



